

UNIVERSITY OF AGRICULTURAL SCIENCES, BANGALORE

APPLICATION FOR MOTOR CAR OR MOTOR CYCLE OR MOPED PURCHASE ADVANCE

1. Name of the Applicant (in full block letters)	
2. Applicant's Designation	
3. Name of Office	
5. a) Type of Advance Required b) Anticipated price of Vehicle	
6. Amount of Advance Required	
7. a) Date of Birth b) Date of entry into UAS Service c) Date of Super annuation d) Date of declaration of probation or confirmation with particulars of administrative Officers reference and Date	
8. Number of instalments in which the advance is desired to be repaid	
9. Whether advance for purchase of any conveyance was obtained previously and if any a) Year of drawal of advance b) Amount drawn c) The Date on which the advance was fully repaid or adjusted	
10. Whether the intention is to purchase a) a new or an old Motor Car/Motor Cycle or Moped (Proforma invoice/ Consent letter should be enclosed	

<p>b) If the intention is purchase Motor Car/Motor Cycle/Moped through a person other than a regular or reputed dealer or agents, please specify the same</p>	
<p>c) i) If the applicant is already possessing a Motor Car/Motor Cycle/Moped (The Regn. of vehicle may be furnished)</p>	
<p>ii) Whether the prior permission of the UAS has been obtained for purchase may be furnished</p>	
<p>iii) Whether vehicle was purchased out of funds borrowed or out of own resources may also be clarified</p>	
<p>11. Are any negotiations or preliminary enquiries being made so that delivery of the Motor Car/Motor Cycle/Moped may be taken within one month from the date of advance</p>	
<p>12. Whether the applicant has drawn HRA/HBA/HPA in the University. If so. the date of drawal of advance and the amount drawn may be furnished.</p>	

Note: The following certificates have to be enclosed along with the application:

- a) Salary Certificate
- b) Proforma Invoice from the Dealer or Consent Letter from the vendor of the Vehicle
- c) Certificate from a Mechanic or Workshop to the effect that the vehicle is road worthy and also valuation of the vehicle has to be enclosed.

CERTIFICATES

- a) Certified that the information given above vide Col. (1) to (12) are complete and true.
- b) Certified that I have not purchased the vehicle on account of which I apply for the advance that I shall complete negotiation for the purchase of the vehicle finally and produce the documents before the expiry of ONE MONTH FROM THE DATE OF DRAWAL OF THE ADVANCE that I shall insure the vehicle in accordance with the rules and I shall abide by the rules as well as conditions prescribed in the Notification.

No.....Dated.....relating to the grant of advance to UAS Employees for the purchase of vehicle.

- c) I shall agree to hypothecate the vehicle in favour of the Comptroller, UAS, Bangalore and the same will be got recorded in the R.C. Book of the vechile.
- d) I also agree to furnish a copy of the insurance till the advance is repaid fully to the University.
- e) For my lapse in adhering to the above any of the conditions, I agree for the stopage of my salary and all levy of penal interest apart from initiating disciplinary proceedings against me, by the Comptroller, UAS, Bangalore till I produce relevant documents in compliance of the above conditions.

Signature & Designation of the Applicant

Place :

Date :

Forwarded to the Comptroller, UAS, GKVK, Bangalore-65

Signature of the Head of the Office, Institutions